MADAR Grants Application Guidance

Call opens: July 2021 Application deadline: 16h CET 16 September 2021

Projects must be completed by the end of March 2022

1. Background

MADAR Network+

Maghreb Action on Displacement and Rights (MADAR مدار Arabic for 'path' aims to directly impact the lives of people affected by displacement in the central Maghreb region (Morocco, Tunisia and Algeria). Over four years (2020–2024), MADAR, a collaborative network of academic institutions and civil society organisations, will facilitate research collaborations and commission research projects drawing on the regional expertise of UK and Maghreb-based scholars. Supporting artistic and creative engagements is at the heart of our approach to tackle the social and political challenges associated with displacement and protection.

MADAR addresses Goal 16 of the Sustainable Development Goals (SDGs), which is dedicated to the promotion of peaceful and inclusive societies for sustainable development, the provision of access to justice for all, and building effective, accountable institutions at all levels. MADAR Network Plus is funded by the Arts and Humanities Research Council (AHRC) and Global Challenges Research Fund (GCRF) and is coordinated by Keele University in collaboration with research organisations and civil society organisations across Morocco, Tunisia, Algeria and the United Kingdom.

Objectives of MADAR Network+:

MADAR's three objectives are:

1. Enhance capacity for research and innovation in the UK and in the Maghreb, with a particular focus on Early Career Researchers, civil society organisations, and research governance

2. Facilitate interdisciplinary research and cross-sector collaboration between researchers and practitioners working on displacement in the Maghreb

3. Generate evidence-based solutions to protect vulnerable displaced people in the Maghreb and facilitate uptake and utilisation by knowledge users through applied KEI strategies.

2. Details of Funding Scheme

MADAR will commission one project in Algeria that addresses the challenges above via interdisciplinary, cross-sector research that aims to have a transformational impact on the humanitarian protection of vulnerable displaced people across the Maghreb region. MADAR will fund one national grant of up to £29,000 - £3000 (of the £29.000) which must be used for audio-visual, communication, dissemination, capacity building, and knowledge, exchange or impact (KEI) activities and this must be clearly outlined in your application. Project duration is up to 6 months; all projects must focus on Algeria.

We particularly encourage projects that include Early Career Researchers and actively involve underrepresented groups and organizations.

This application guidance covers all the information which you will need to write an application. If you have any questions, you can email us at madar.networkplus@keele.ac.uk

3. Research priorities and themes

Project proposals must address one or more of our three **priorities** listed below. A proposal which makes no reference to any of these priorities will be ineligible. The proposal may address the questions listed after each priority or identify and address other questions relevant to those priorities.

1. *Addressing the after-effects of harm:* To what extent are the immediate protection needs of displaced people addressed? Can they access food, shelter, healthcare, education, and work?
2. *Reducing risk exposure:* How do broader cultural and socio-economic factors hinder or facilitate the protection of displaced people? To what extent are displaced people integrated into Algeria? How can racism and interculturality be more effectively addressed to reduce and prevent harm?

3. *Promoting change:* What are the existing local, national and regional protection measures (e.g. legislative frameworks) for South-South displaced people in Algeria? What impacts do they have? What are the gaps? Are the existing legislations effectively implemented?

We are especially interested in projects that address the following key interconnected **themes:**

A. **Vulnerability and protection**
How do migration and displacement render people vulnerable in Algeria? What are the protection needs arising from this, and what practical solutions can be developed to address them? The project may explore how forced displacement, trafficking, and permanent irregular stay impact upon different groups, and how vulnerability is experienced along migration routes (from sub-Saharan Africa into Algeria) and at borders. The project may focus on specific groups who experience vulnerability due to their characteristics – such as gender, sexuality or age. Some examples of groups who may be vulnerable include: migrant minors, who may undergo journeys unaccompanied; women, who may be at risk of gender-based violence; and *harragas* –Algerian youth leaving clandestinely. The project should approach vulnerability critically, considering the intersections and relationships through which it emerges, and should develop objectives that contribute to clear and effective systems for providing support (legal, medical, psychological or otherwise) and easing distress.

B. **Space, community and interculturality**
What are the economic, social, legal and political barriers for migrants in Algeria, and how do these impact upon day-to-day life? Addressing this question may involve consideration of how irregular status informs access to rights; spatial integration into Algerian cities; the economy of migration and migrants' economic contributions to national economies; inter-community relations, and interculturality, including the organization of displaced people as a community with political claims. The project may approach Algeria as a destination, or as a place of transit and onward migration. Applicants should consider how projects may contribute to positive changes (e.g. reform of national legal frameworks for asylum seekers, facilitating access to rights, capacity building for CSOs) in the relationship between displaced people and migrants and host countries.

C. **Advocacy and action research**

How can action and research be combined to address urgent protection needs? How might actors and organizations across sectors collaborate to enhance inter-institutional and inter-sectoral knowledge, and engage with wider publics in Algeria? Addressing this may involve exploration of the role of national media in representing displaced people; the circulation of disinformation, negative stereotypes, racist and xenophobic representations; how public perceptions interact with legislative frameworks, policy, and knowledge production by research entities in the region. Applicants may draw on artistic and collaborative methods to produce alternative representations and narratives, as well as high quality information that can be shared across sectors. The project should approach these questions both practically and critically – working to create change through cross-sector and interdisciplinary partnership, whilst reflecting on the dynamics between action and research.

The above themes are intended to be illustrative of key areas rather than exclusive and are deeply inter-connected – project proposals which cut across these and other areas are encouraged. **Proposals are expected to engage with protection and vulnerability in the contexts of displacement.**

4. <u>Methods, collaboration and partnerships</u>

We are particularly interested in proposals that take a cross-sector, collaborative and community-centred approach to addressing protection needs, work directly with migrant organisations, and draw on local knowledge. In a rapidly changing context (influenced by conflict, the COVID-19 pandemic, and other forms of volatility), project proposals should consider how urgent action may be taken. Aside from the criteria set out in relation to eligibility, project proposals may take an approach that is arts-based, qualitative, quantitative, or use a mixture of methods. The methodological approach should be in conversation with the work of cross-sector partners and collaborators and should aim to strengthen capacity where possible and needed.

5. Prospective impacts

Applications should consider potential impacts, and how these support MADAR's **priorities**, and must include a project timeline as well as an impact plan. We are looking for projects that address impacts not just at a knowledge and research level but are also clear about how they will generate solutions.

Impacts to consider could include:

- How the proposed project may contribute to theorising displacement and protection in Algeria, across the Maghreb, and beyond

- How the proposed project addresses gaps in the quantitative and statistical data of displacement and migration at the national level

- How the proposed project may inform policies, legislation and practices on asylum and migration

- How the project contributes to collaborative development of strategies for lobbying, advocacy and awareness-raising

- How the project contributes to building capacity for local NGOs, providing a basis for rapid, responsive action and evidence-based solutions to urgent protection issues

- How the project may provide necessary support (administrative, legal, medical, psychological, etc.) to conflict-induced displaced people in the country

- How the project will be inclusive of people of all genders and how it will contribute to reducing gender inequalities

- How the proposed project will address and mobilise the general public in the Maghreb and beyond

6. Eligibility and selection criteria

i. Eligible activity

Maghreb Action on
Displacement and Rights

- The projects must reflect upon MADAR's **priorities.** The project proposal should also relate to the interconnected **themes** outlined above

- Projects must be **ODA compliant** and LMIC driven (e.g. drawing on local/indigenous knowledge)

- Funding may be used for any research related activity such as **new collaborative projects**, including **exploratory studies, data exploration, fieldwork and support for early career researchers** (with mentoring where appropriate); **pilot projects;** project activities may include holding **workshops;** conducting a **needs assessment; making a film/media programme/app/podcasts**

- Projects must include **impact-driven outputs** to focus on research (e.g. scientific publications), and action (e.g. policy recommendations, creative outputs and/or dissemination strategies), as well as gender-responsive and inclusive knowledge exchange plans to engage a wide range of users.

- Activities that contain **no element of new research** and fees for individuals to undertake university undergraduate or postgraduate courses are **not eligible**

- Projects must be **completed by March 2022**

ii. Who can apply

- The application must be made through a **host organisation** (lead institution/main applicant) and the host institution must be based in Algeria. The lead institution/organization can be any academic institution/research entity or organization (e.g. civil society, NGO) based in Algeria.

- The lead institution/organisation submitting the proposal should meet the **due diligence requirements** (see more information below in annex II)

- The project team will be composed of a **Principal Investigator** (responsible for the leadership of the project) and can include **Co-Investigators** (a person who assists the Principal Investigator in the management and leadership of the project)

- The **PI can be based in an academic or non-academic institution** (as long as proposals are research-focused and include contributions from research-focused partners). Non-academic organisations should provide evidence of their capacity to lead and deliver research projects and attention should be given to issues such as support for the career development of researchers involved in the project and access

to appropriate support facilities (e.g. for data management) and advice (e.g. on research ethics, safety etc.).

- The project must focus on **Algeria** but could also include other countries in the central Maghreb.

- The project must be **interdisciplinary**, bringing together arts and humanities, social and political sciences; we also encourage applications which are **cross-sector** and include – alongside the researcher(s) – one practitioner (artists, activists, cultural/humanitarian NGO practitioners).

iii. Budget and Eligible costs

You will need to submit a fully itemised costing as part of your proposal. A budget template can be downloaded from our website along with the application form.

Guidance for drafting budgets:

- Organisations in the Maghreb will be funded at 100% of direct costs. The budgets for all Maghreb partners include overheads (a contribution to indirect and estates costs), which are calculated based on 20% of the total eligible direct project related costs (in line with UKRI GCRF guidance). The overheads will calculate automatically (at 20%) when you complete the budget template.

- Costs may be included to support **inclusive participation in development impact activities**, for example in terms of translation costs or support for carers. Where possible accessible venues and facilities should be selected.

- The purchase of small items of equipment will be considered if required specifically for the project and/or where this is more cost effective than other options such as hiring equipment.

What isn't eligible:

- **Capital or infrastructure expenditure** (e.g. basic office/ laboratory / accommodation, furniture or equipment, building/ site construction, maintenance or refurbishment work, improvements to digital connective

infrastructure, etc.) **is not an eligible** cost.

- Funds cannot be used to meet the costs of an activity that will fall beyond the end date of the project (31/03/2022).

7. **Evaluation Criteria**

Project proposals will be peer reviewed. There will be two Peer Reviewers per application. They will be selected from MADAR's Advisory Board. The reviewers will assess the proposals based on the following criteria:

- **Focus**: An excellent proposal is interdisciplinary, challenge-led and solution-focused, is based on existing scholarship, and brings together research and practice

- Proposals must demonstrate compliance with **ODA requirements** – see application document for more details

- Proposals should address **MADAR's priorities and themes**

- **Cross sector and Multi-disciplinary**: We encourage projects that involve partnerships across academia, civil society and creative practitioners and from a range of disciplines, including but not limited to the arts and humanities and social sciences.

- Proposals should demonstrate a clear **impact plan**

- A clear and workable **timeline**

- All proposals should be underpinned by a commitment to **research ethics** based on mutual respect and understanding for different cultural, ethnic, social and economic beliefs and practices. Applicants must ensure that the proposed research will be carried out to a high ethical standard and must clearly state how any potential ethical and health and safety issues have been considered and will be addressed, ensuring that all necessary ethical approval is in place before the research commences and all risks are minimised.

- Proposals will be expected to adopt the highest standards **of good research conduct,** ethics, safeguarding and gender, equalities, diversity and inclusion (EDI). Proposals must detail how they will identify and manage safeguarding risks.

- **Value for money**:

  o Are the requested costs appropriate and justified? Is the scale of impacts reasonable for the amount of funding requested and staff time included?

  o Does the proposal overall represent good value for money? I.e. the optimal use of resources to achieve the intended outcome.

  o Are there appropriate processes and controls to ensure due diligence and assurance are in place?

8. Application process

You need to fill out an application form either in French or English with your project proposal and submit the required documentation. If the application is written in French, please provide an abstract including deliverables, in English. The application documents can be found here.

To apply, applicants will need to submit the following to madar.networkplus@keele.ac.uk:

- **A project application form (see template)**
- **CV and publication list for PI, Co-Is and Research Assistants**
- **Confirmation that you have read the Due Diligence guidelines (financial risk) for the University of Keele (form here)**
- **Budget plan (see template)**
- **Justification of Resources (see template)**
- **Letters of support from all organisations involved**
- **Equal opportunities form (see link here)**

All successful award holders will need to report on the projects to the Network+ management team, for auditing and ODA reporting requirements. Information on the

required financial and narrative reporting will be provided in the award letter of the grant, should your project be successful.

9. <u>Timeline</u>

The project may be up to **6 months** in duration.

- Call launched: **July 2021**
- Application deadline: **16 September by 16h Algeria time**
- Peer review process: **week starting 20 September 2021**
- Final outcome announced: **end of September 2021**
- Successful project preparatory phase: **October 2021**
- The project can begin <u>as soon as</u> the contract between Keele and partners has been signed
- Project reports, results and deliverables should be submitted to MADAR no later than **March 2022.**

10. <u>Privacy Notice</u>

The University of Keele will be what's known as the 'Data Controller' of the personal data we hold about you in relation to your application to the MADAR Algeria Small Grant Funding Scheme. We need to know your basic personal data in order to process and evaluate your application for funding.

We will collect your data only with your consent and will not collect any personal data from you we do not need in order to provide and oversee the application process. The MADAR team may also share general information on the Main Applicant and Co-Applicants (name, contact e-mail and general area of research interest) with the Peer Review panel. Names and e-mail addresses of successful Main Applicants may be shared with the UKRI/AHRC as part of our reporting requirements. We will keep this data for a period of 4 years or until the conclusion of the project whichever comes first.

You have the right to request access to, correct, and delete your personal data and to ask for a data portability. If you have any questions relating to this notice or the way we are planning to use your information, please contact us by email: madar.networkplus@keele.ac.uk

If you have any concerns about the away in which Keele University is handling your data:

Our Data Protection Officer can be contacted at: dpo@keele.ac.uk or by post to Data Protection Officer, Governance Dept, Keele University, Keele, Staffordshire ST5 5BG

or

 A full list of your rights can be found on our website (www.keele.ac.uk/informationgovernance) or at the ICO's website (www.ico.org.uk)

ANNEX I: GLOSSARY

Migration	The movement of people from one place to another with the intention of settling temporarily or permanently in a new location
Displacement	The forced or coerced movement of people from one place to another
(Humanitarian) Protection	Interventions that aim to affirm rights and avoid, reduce, and mitigate harm
Interdisciplinary	Engaging with insights from more than one (academic) discipline
Creative practitioner	People who use creative methods in their practice
Cross-Sector	Collaboration encompassing a combination of public, private, and/or third sector actors
Arts-based approach (or artistic and creative engagements?)	Use of qualitative arts-based research methods
South-South displacement	Displacement within the so-called 'Global South'
South-North displacement	Displacement from the so-called 'Global South' to the so-called 'Global North'
Central Maghreb	Algeria, Morocco, and Tunisia
Maghreb region	Algeria, Morocco, Libya, Mauritania, and Tunisia.

Conflict	Serious and often protracted and violent dispute
Vulnerable	A person at greater risk of harm due to their characteristics and/or circumstances
Refugee	A person who has been forced to leave their country to escape war, persecution, or natural disaster
Academic institution	Includes universities and schools of higher education, whether public or private
Civil Society Organisation (CSO)	Includes associations based within a Central Maghreb country (whether formally registered or otherwise); international organizations whose activities are carried out in a Central Maghreb country; informal collectives and social enterprises who operate on a not-for-profit basis
Principal Investigator	Responsible for the leadership of the project
Co-Investigator (Co-I)	A person who assists the Principal Investigator in the management and leadership of the project
Early Career Researcher (ECR)	A junior researcher within the early years of their professional career
Equality, Diversity and Inclusion (EDI)	Institutional processes to improve representation in teams and their work
Research entity	Any centre, unit or laboratory affiliated with a university or school of higher education, government body, thematic research network or agency whose main activity is research
Research Ethics and Integrity	Institutional processes promoting high standards of research practice. Please consult our policies.

Safeguarding	Institutional processes aiming to protect people from harm
Beneficiaries	The people who may derive some benefit from a project
Knowledge Exchange and Impact (KEI)	Dissemination and engagement with the aim of informing decision-making

ANNEX II: DUE DILIGENCE

You do not need to fill out a due diligence questionnaire with your application, but you will need to ensure that the lead organisation will be able to meet the due diligence requirements. This is because the lead organisation will need to undergo due diligence checks if the project proposal is successful, as one of the requirements from our funder. The lead organisation will need to satisfy the following criteria:

Ability to Deliver:

The organisation applying for an award should be able to:

- demonstrate in-house capacity in terms of staff and infrastructure to support and lead excellent research programmes;
- provide evidence of a commitment to maximising the wider impact and value of its research to the benefit of local economies and society;
- demonstrate commitment to the principle of Open Access publication (recognising institutions may not necessarily be signed up to equivalent UK recognised standards);
- have sufficient capacity to deliver research and/or other outputs that are appropriate to the wider aims of the Network Plus award and that can be meaningfully recorded and reported as such;
- demonstrate an ability and commitment to provide appropriate leadership and support to those staff involved with funded research activity

Governance and Control

The organisation should be able to:

- demonstrate good governance and control functions including policies and approaches to control risk and mitigate fraud and corruption;
- have satisfactory processes for preventing, detecting, reporting and responding to allegations of slavery, fraud, bribery and corruption;
- have satisfactory processes in place that meet Research Integrity and Ethics requirements, including processes for dealing with allegations of misconduct;
- be subject to appropriate levels of independent audit;

- demonstrate an ability to support the effective collection, management, analysis and dissemination of data;

- have satisfactory processes to ensure that effective safeguarding policies and practices are approved, implemented and monitored.

Financial Stability

The organisation should be able to:
- demonstrate that they are financially stable and have robust assurance around managing and accounting for grant funding;
- have a bank account that is in its legal name and that can be reconciled to the appropriate finance management system;
- have a basic finance management system that can be used to reconcile the bank account, to record all cash and payments ensuring that all transactions can be individually identified and provides suitable storage for supporting documentation;
- have satisfactory procedures in place for making payments for per diem, travel advances or review of receipts and subsequent reimbursement of expenses for approved official travel.

Sub-contract Management:

Where the Project lead / PI role on the project would involve sub-contracting to third parties, the organisation should be able to:

- ensure there is a policy in place to sufficiently manage sub-contractors, ensure safeguarding, and address any associated financial or compliance risks.